



**Australian High Commission
Islamabad**

Australian Passports – Application for Minors (under 18)

This information sheet should be read in conjunction with the Overseas Passport Application form. We prefer that both parents and child attend the passport interview but the minimum compulsory requirement is at least **one parent**.

The lodging parent must bring the following **original** and one photocopy of each document to the passport interview:

- Complete Overseas Application Form including a completed Guarantor section and Parents' consent section
- Current Australian passport (if the child has one)
- If the child was born in Australia – original Australian birth certificate
- If the child was born overseas – original birth certificate showing both parents names (with original translation if applicable) and original Australian citizenship certificate
- Parents' original passports in their current name and showing their signatures (Example: Australian or overseas passport) or any other photo identification in English.
- If the spelling or entire name of a parent on the child's birth certificate differs from the parent's ID – an original name change document. If name change document is not available, parent would be asked to provide a declaration on B11 declaration form at the time of interview.
- ID for the lodging parent needs to include the name, photo, signature and current address of the lodging parent. If a parent provides their passport for ID, they will also need to provide additional address identification.
- Parents' marriage certificate with English translation or computerised marriage certificate (if applicable).
- Four passport photos (two endorsed by guarantor) as per photo guidelines.
- The fees payable in Pak Rupees. For current PKR fee information, please contact us on islm.passports@dfat.gov.au .

If your child's Australian passport has been lost or stolen, or if you are unable to provide consent from any one of the parents; please contact us for further information.

Our processing office in Canberra may request additional documents after the application has been assessed by them. We will contact you if any additional documentation is needed.

If one of the parents is outside the lodging country (Pakistan), he/she should go to the nearest Australian passport office in Australia or overseas diplomatic mission to submit their parental consent.

Please contact us by e-mail on islm.passports@dfat.gov.au or by telephone +92 (0) 51 8355500, to make an appointment. **Mailed in applications are not acceptable.**

Tips to avoid delays!

- Read the **notes** on the application form.
- Check photographs are of appropriate size and quality with no ink or marks on the image.
- Applicants aged 10 or over must sign question number 18 of the application within the box.
- Please note **passport staff cannot witness parental consent** in question 15 of the application.
- You must get the signatures witnessed prior to the interview. Guarantor can also act as a witness for both parents.
- Please provide mobile numbers of GUARANTOR and WITNESS.