



## Mailed-in Child Renewal Passport Applications (PC8)

### Frequently Asked Questions

1. Can I mail-in a first-time child passport application?
  - No. First time child applications must be lodged in person at your nearest mission. Applicants aged up to 15 years old who have held a previous passport are eligible to apply by mail.
2. Do I include the applicant's previous passport with the application?
  - No need to send the physical passport
3. Do I need to include a copy of the applicant's previous passport bio data page?
  - No
4. Do I need to include a copy of the applicant's birth certificate?
  - No
5. Do I need to include a copy of the applicant's citizenship certificate?
  - No.
6. Where do I mail the application to?
  - Post to ► Passport Section, Australian High Commission, Constitution Ave and Ispahani Road, Diplomatic Enclave No.1, G-5/4, Islamabad – Pakistan. Tel: +92-51-835 5500
7. Who can certify both parents' identity documents?
  - **Certification:** *non-Australian guarantor can certify copies as "this is a true copy of the document present to me". Non-Australian guarantor can be checked at [https://pakistan.embassy.gov.au/islam/Passport\\_Services.html](https://pakistan.embassy.gov.au/islam/Passport_Services.html).*
8. How will I know if/when my application has been received at post?
  - A payment receipt will be emailed to the nominated email address on the application form. Please note that processing time will start from the day the recipient receives the payment receipt through email.
9. Will the mission post the child's new passport to me?
  - The new passport will be posted to the postal **address provided** on the passport application form (PC8). If your circumstances have since changed, please contact the mission where you mailed your application to discuss alternative options.



10. What if I cannot access the online portal to complete and print a PC8 application to renew my child's passports?

- Contact us passport section at Tel: +92-51-835 5500 Ext:2 for further advice.